

Spring, 2023

Dear Parents:

The USAO School of Education will offer free reading tutoring to children during the Summer Trimester in conjunction with Education 4323: Assessment and Instruction of Literacy. We are pleased that you are interested in the program for your child. Much of the success of the program depends upon the willingness of the child to work and on the support of his/her parents. We will do all we can to provide your child a positive experience.

We anticipate that the tutoring this summer will be face-to-face in Gary Hall on the USAO campus. If unexpected circumstances occur, we will be prepared to adapt.

The tutors will be USAO elementary education and early childhood education majors, who are enrolled in a senior-level course, Assessment and Instruction of Literacy.

Children should have at least completed kindergarten this school year (2022-2023) and are eligible up through seventh grade. There is no charge for the one-on-one tutoring sessions. However, parents are asked to make a commitment to have the children at each tutoring session.

Please complete the application and return to Dr. Linda McElroy. You may:

- bring the application to Gary Hall, Education Office, Gary Hall Room 106,
- email it to me (lmcelroy@usao.edu),
- mail to me (Dr. Linda McElroy, USAO, 1727 W. Alabama, Gary Hall, Chickasha, OK 73018,
- Fax to ATTENTION Dr. Linda McElroy, 405-574-1220

Children are selected in the order in which they are registered. The number served depends upon the number of pre-service teachers who enroll in the class. ***We will not know for sure whether we will be able to serve your child until after USAO's summer school starts (after June 5, 2023).***

If we are able to serve your child, you will be contacted by the tutor between **June 5th and June 8th**. Tutoring sessions will **begin on Tuesday, June 13, 2023 and end on Tuesday, July 25, 2023**. There will not be a tutoring session on **July 4**, because of Independence Day. Parent-student-teacher conferences are scheduled during the final tutoring session, at 9:15 a.m., on Tuesday, **July 25**, in the room where your child was tutored. Your child will be included in the conference.

The pre-service teachers work with their assigned student on Tuesdays and Thursdays from 9:15 a.m. to 10:15 a.m. The children must arrive at 9:15 a.m. and must be picked up promptly at 10:15 a.m. The pre-service teachers are enrolled in other classes both before and after Education 4323, and there is no place for the children to wait either before or after the tutoring sessions.

Because the tutoring is designed as a pre-student teaching experience, there are certain guidelines that help to ensure that the USAO tutor will receive the necessary experience. We cannot allow the children to be absent more than two (2) times during the tutoring experience, because the pre-service teacher must work regularly with a child to receive credit. In addition, if an emergency does arise and the child must miss, the pre-service teacher and the course instructor must be notified in advance. We will have to discontinue the tutoring if these conditions cannot be met.

The names of children who are not placed immediately are retained on a waiting list for possible future placement.

Sincerely,

Linda McElroy, Ph.D.
School of Education and Speech-Language Pathology
1727 W. Alabama, Gary Hall 206F, Chickasha, OK 73018
405-574-1219 (phone)
lmcelroy@usao.edu

USAO SUMMER READING PROGRAM-- Enrollment Form

Summer, 2023

Dr. Linda McElroy, School of Education and Speech-Language Pathology
1727 W. Alabama
Chickasha, OK 73018
Phone (405) 574-1219; Fax (405) 574-1220 (attn: L. McElroy)

Tues. & Thurs. 9:15-10:15
June 13-July 25
(no session on July 4)

Child's Name _____
Last First M.I.

Birthdate _____ Age _____ Please circle one: **Boy** **Girl**
Month Day Year

Grade in School This year (2022-2023) _____ School Name _____

Parent(s) or Guardian(s) Name _____

Address _____

City, State, Zip _____ Home Phone _____

Mom's Cell Phone # _____ Work Phone # _____

Dad's Cell Phone # _____ Work Phone # _____

Mom's e-mail: _____ Dad's email: _____

Other Emergency Contact Names & Phone Numbers _____

Has your child attended USAO Summer Reading Program in previous years? _____ If so, what year(s)? _____

Special classes at school:

(served on an IEP—please explain; intervention services—please explain; other special services)

Any other information you would like for us to know: _____

I give permission for _____ to be given the following assessments:
(Child's Name)

Informal Reading Inventory

Miscue Analysis

Interest Inventory

Other Classroom-based Reading and Writing Activities

Parent's Signature

Office Use Only:

Number _____

Received