

### **Student Management**

School buses that are used to transport students to and from school-related activities are an extension of the school, and as such, students are bound by the State of Indiana Discipline Code, as well as school rules and regulations. Students are under the school's jurisdiction from the time they enter the bus in the morning until they arrive at their bus stop in the evening. The primary concern of transporting students must be their safety. The bus driver must assume this serious responsibility, and as such, any student behavior that may distract the driver and affect his/her skill in driving the bus will result in disciplinary action. A report must be filed for all incidents that happen on the bus and submitted to the transportation office.

- **1st incident** — Student warned by driver.
- **2nd incident** — Conference with driver on bus after other students exit, given bus rules to be signed, and parent/guardian notified.
- **3rd incident** — Student assigned a specific seat (usually front) and the parent/guardian notified.
- **4th incident** — Suspension of bus privileges by driver for **one** day, parents and administration notified.
- **5th+ incident** — Reviewed and handled through the transportation office and school administration.

\*\*\*All reports will be reviewed and consequences can be adjusted by administration at their discretion\*\*\*

### **Student Management Reminders**

- Positive reinforcement for good student behavior is encouraged and consequences (see Pages 4060-R-5 and 4060-R-9 through 4060-R-16) will be implemented when students choose to engage in disruptive behavior leading to misconduct. Consequences will be imposed for student misconduct which occurs during school hours, at any school sponsored or related activity and/or while traveling to and from school.
- The list of Consequences - can be found on the WCSC website (4060 - Student Discipline) is not intended to be an all-inclusive list. Schools reserve the right to address any other forms of misconduct not listed on the following pages and to apply any reasonable penalty in response to such misconduct.
- All teachers, principals, and their designees, have the responsibility and authority to implement student discipline measures, including consequences explicitly stated in School Board Policy 4060 and accompanying Regulations 4060-R. All teachers, principals, and their designees also have authority to implement consequences not listed in 4060-R, provided that such consequences are approved by an appropriate building principal prior to implementation.
- At no time will a student be removed from a school bus enroute to or from school, unless by permission of an administrator. The administrator giving permission shall then be responsible to make sure the student has transportation for the remainder of that school day. A driver must transport a student home if the student was transported to school.