

## **Bus Service**

School buses that are used to transport students to and from school-related activities are an extension of the school, and as such, students are bound by the State of Indiana Discipline Code, as well as school rules and regulations. Students are under the school's jurisdiction from the time they enter the bus in the morning until they arrive at their bus stop in the evening. The primary concern of transporting students must be their safety. The bus driver must assume this serious responsibility, and as such, any student behavior that may distract the driver and affect his/her skill in driving the bus will result in disciplinary action.

## **Bus Rules/Safety Reminders**

### **Bus Stop**

- Be at your assigned **bus stop** 5 minutes early and understand there can be delays.
- Stay out of the street at the bus stop.
- Keep hands and feet to yourself while waiting for the bus and when boarding the bus.
- Students are only allowed to board and exit at their assigned stop ONLY.

### **Boarding/Exiting the Bus**

- Stand back away from the edge of the road as the bus approaches your stop.
- Wait for the bus to come to a complete stop and the door to open before approaching the bus.
- Use handrails when boarding and exiting the bus.
- Move promptly to your assigned seat.
- Wait for the bus to come to a complete stop before standing up and be prepared to exit.
- If a student needs to cross the road, cross in front of the bus where the driver can see you, and wait for the driver's directions before crossing.

### **On The Bus**

- Obey the bus driver and all school rules laid out in the WCSC Student Handbook as the bus is an extension of the school/classroom.
- Be courteous; respect others and their property- NO BULLYING
- No use of abusive, profane, or unacceptable language on the bus.
- No eating, drinking, or chewing gum on the bus unless permission is given at the discretion of the driver or Transportation Department.
- Standing, climbing, or putting feet on the seats is prohibited.
- Moving about while the bus is in motion is prohibited. Remain seated and facing forward with your back against the seat at all times.
- Never lower the windows unless the driver gives permission. Never lower the windows beyond the halfway point.
- Never extend your arm or head or any body part out of the bus window.
- Never throw objects from the bus.
- No smoking, using tobacco, or drugs on the bus.
- Animals, etc. are not allowed on the bus unless otherwise approved for service needs.
- Laser pointers and other similar electronic devices are not permitted.
- Cell phones, electronic games/devices, and headphones may be permitted as long

as they do not create a distraction or disruption for the bus driver, nor create an unsafe condition for other riders.

- Students are not permitted to take pictures, audio or video recording on the bus.
- There will be no talking to the driver while the bus is in motion and overall noise should be kept to a minimum, except for emergencies.
- Passengers will not tamper with the emergency door or any other part of the bus without instructions from the driver.
- Only authorized students are permitted on buses.
- Use of perfume, cologne, or other scented products is prohibited on the bus.
- Remember that riding the school bus is a privilege, and like all privileges, they may be lost.

### **Bus Discipline Reminders**

- Positive reinforcement for good student behavior is encouraged and consequences (see Pages 4060-R-5 and 4060-R-9 through 4060-R-16) will be implemented when students choose to engage in disruptive behavior leading to misconduct. Consequences will be imposed for student misconduct which occurs during school hours, at any school sponsored or related activity and/or while traveling to and from school.
- The list of Consequences - can be found on the WCSC website (4060 - Student Discipline) is not intended to be an all-inclusive list. Schools reserve the right to address any other forms of misconduct not listed on the following pages and to apply any reasonable penalty in response to such misconduct.
- All teachers, principals, and their designees, have the responsibility and authority to implement student discipline measures, including consequences explicitly stated in School Board Policy 4060 and accompanying Regulations 4060-R. All teachers, principals, and their designees also have authority to implement consequences not listed in 4060-R, provided that such consequences are approved by an appropriate building principal prior to implementation.

**Parent/Guardian Signature:**\_\_\_\_\_

**Student Signature:**\_\_\_\_\_

**Date:**\_\_\_\_\_